

# **Blackstone Valley Tourism Council, Inc.**

## **Board of Directors Meeting**

175 Main St  
Pawtucket, RI 02860

July 25, 2013

### **1. Call to Order and Roll Call**

#### **Attendees:**

David Balfour, Chair  
Paul Eno, Member  
John Lefrancois, Member  
Keith Fayan, Member  
Louis Yip, Member

#### **Absent:**

Barry Mechanic, Vice Chair  
Jaqueline Boudreau, Treasurer  
Sue Tessier Mackenzie, Secretary  
Carl Freedman, Member  
Mary Lynn Bosiack, Member  
Dave Richards, Member  
Judy Fischbach, Member  
Debra Fournier, Member  
Robert Conway, Member  
Anthony Capuano, Member  
Mark Brodeur, Member  
Helen Moroney, Member  
John Gregory, Member  
Moe Rondeau, Member

#### **Also Attending:**

Robert Billington, President  
Natalie Carter, Director of Operations

Gayle Gifford, Cause and Effect Inc

The Meeting was called to order by Dave Balfour at 12:00pm with a quorum present. Mr. Balfour mentioned the fact that Board Member Moe Rondeau has been hospitalized and he offered his best wishes for a speedy recovery.

### **2. Minutes**

On a **MOTION** by Paul Eno and Seconded by John Lefrancois the Minutes of the May 22, 2013 meeting were approved as presented and filed.

### **3. Treasurer's Report**

The Treasurer's Report was presented by Natalie Carter. The reports consisted of a Preliminary Income Statement for July 2012 through June 2013 dated 07/23/13 and the Income Statement YTD Budget vs. Actual – Preliminary for July 2012 through June 2013 dated 07/08/13.

Upon a motion by John Lefrancois and a Second by Paul Eno the Financial Report was approved as presented.

4. President Billington introduced the Board to Gayle Gifford of Cause and Effect. Ms. Gifford has been contracted by the BVTC through funding provided by the Rhode Island Foundation's Institute for Non Profit Excellence.

Ms. Gifford introduced herself and her work in the Blackstone Valley. She provided her focus areas for year one of the two-year RI Foundation program. Strategic Planning, Successful Planning, Fund Development and Leadership, Board Development, Vision, Recruitment, Governance and setting indicators will all be a part of the work she is about to perform.

The Board, at the request of Ms. Gifford established a Governance Committee and a Strategic Planning Committee. Attorney Fayan and Director Billington agreed to be on the Governance Committee and John Lefrancois and Billington agreed to be on the Planning Committee.

## **5. Other Business**

Billington introduced the Whistle Blowers Policy and the Records Retention Policy for approval by the Board. Upon a Motion by Keith Fayan and a Second by John Lefrancois the Motion carried.

Billington explained that Generations of Smithfield is proposing to lease the former Dunkin Donuts space at the Lincoln Visitor Center. Attorney Freedman is working on the lease arrangements for this project.

Billington update the Board on the 20<sup>th</sup> Anniversary celebration for the Blackstone Valley Explorer. The 20<sup>th</sup> year of the boat will be celebrated on August 16<sup>th</sup>, 2013 at Central Falls Landing.

Chairman Balfour thanked Gayle for her work and wished her well.

Upon a Motion by Paul Eno and a Second by John Lefrancois the meeting was adjourned at 1:30pm.

Respectfully submitted by:

Robert D. Billington, President